

**General information about company**

Scrip code	542830
NSE Symbol	IRCTC
MSEI Symbol	NA
ISIN	INE335Y01012
Name of the entity	Indian Railway Catering and Tourism Corporation Limited
Date of start of financial year	01-04-2020
Date of end of financial year	31-03-2021
Reporting Quarter	Quarterly
Date of Report	31-12-2020
Risk management committee	Applicable
Market Capitalisation as per immediate previous Financial Year	Top 500 listed entities

**Annexure I**

**Annexure I to be submitted by listed entity on quarterly basis**

**I. Composition of Board of Directors**

Disclosure of notes on composition of board of directors explanatory

Textual Information(1)

Whether the listed entity has a Regular Chairperson

Yes

Whether Chairperson is related to MD or CEO

Yes

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of past Chairpersons / Audit Stakeholders held in listed entities including listed entity (Refer Regulation 26(1) of Listing Regulations)
1	Mr	Mahendra Pratap Mall	ADGPM5659N	02316235	Executive Director	Chairperson	MD	02-01-1961	NA		18-09-2017	18-09-2017		0	1	0	0	0
2	Mrs	Rajni Hasija	ABKPH3049P	08083674	Executive Director	Not Applicable		09-05-1963	NA		18-05-2018	18-05-2018		0	1	0	2	0
3	Mr	Ajit Kumar	ADLPK4428L	07247362	Executive Director	Not Applicable		06-09-1964	NA		29-05-2020	29-05-2020		0	1	0	0	0
4	Mr	Neeraj Sharma	AEAPS2729G	08177824	Non-Executive - Nominee Director	Not Applicable		05-07-1964	NA		12-07-2018	12-07-2018		0	1	0	1	0

## I. Composition of Board of Directors

### Disclosure of notes on composition of board of directors explanatory

#### Whether the listed entity has a Regular Chairperson

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of Chairperson in Audit Stakeholder Committee held in listed entity (Refer Regulation 26(1) of Listing Regulations)
5	Mr	Vinay Srivastava	AFIPS1696D	08638850	Non-Executive - Nominee Director	Not Applicable		19-05-1971	NA		20-03-2020	20-03-2020		0	3	0	2	1
6	Ms	Sarita Deshpande	AEFPD4786D	08098222	Non-Executive - Independent Director	Not Applicable		09-03-1959	NA		29-03-2018	29-03-2018		36	1	1	1	1
7	Mr	Prof Sachin Chaturvedi	ADEPC6681J	07960871	Non-Executive - Independent Director	Not Applicable		26-10-1967	NA		10-10-2017	10-10-2017	09-10-2020	36	1	1	1	1
8	Mr	Comal Ramachandran Sundaramurti	AZEPS2979R	07965899	Non-Executive - Independent Director	Not Applicable		02-06-1952	NA		13-10-2017	13-10-2017	12-10-2020	36	1	1	0	1

**Text Block**

Textual Information(1)

Tenure is filled only for ID's as per SEBI Circular No SEBI/HO/CFD/CMD1/CIR/P/2019/78 dated 16-07-2019

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08098222	Sarita Deshpande	Non-Executive - Independent Director	Chairperson	13-10-2020		Textual Information(1)
2	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Member	31-01-2020		
3	08638850	Vinay Srivastava	Non-Executive - Nominee Director	Member	13-10-2020		Textual Information(2)
4	08083674	Rajni Hasija	Executive Director	Member	13-10-2020		Textual Information(3)
5	07965899	Comal Ramachandran Sundaramurti	Non-Executive - Independent Director	Chairperson	31-01-2020	12-10-2020	Textual Information(4)
6	07960871	Prof Sachin Chaturvedi	Non-Executive - Independent Director	Member	31-01-2020	09-10-2020	Textual Information(5)

**Sr Text Block**

Textual Information(1)	Ms. Sarita Deshpande Non- Executive Independent Director was inducted as Chairperson of the Audit Committee on 13-10-2020
Textual Information(2)	Mr. Vinay Srivastava Non- Executive Nominee Director was inducted as member of the Audit Committee on 13-10-2020
Textual Information(3)	Ms. Rajni Hasija Executive Director (T&M) was inducted as member of the Audit Committee on 13-10-2020
Textual Information(4)	Mr. Comal Ramachandran Sundaramurti Non- Executive Independent Director ceased to be Director on the Board as well as Chairperson of the Audit Committee w.e.f 13th October, 2020
Textual Information(5)	Prof Sachin Chaturvedi Non- Executive Independent Director ceased to be Director on the Board as well as member of the Audit Committee w.e.f. 10.10.2020

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08098222	Sarita Deshpande	Non-Executive - Independent Director	Chairperson	13-10-2020		Textual Information(1)
2	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Member	31-01-2020		
3	08638850	Vinay Srivastava	Non-Executive - Nominee Director	Member	13-10-2020		Textual Information(2)
4	07965899	Comal Ramachandran Sundaramurti	Non-Executive - Independent Director	Chairperson	31-01-2020	12-10-2020	Textual Information(3)
5	07960871	Prof Sachin Chaturvedi	Non-Executive - Independent Director	Member	31-01-2020	09-10-2020	Textual Information(4)

**Sr Text Block**

Textual Information(1)	Ms. Sarita Deshpande Non- Executive Independent Director was inducted as Chairperson of the Nomination and Remuneration Committee on 13-10-2020
Textual Information(2)	Mr. Vinay Srivastava Non- Executive Nominee Director was inducted as member of the Nomination and Remuneration Committee on 13-10-2020
Textual Information(3)	Mr. Comal Ramachandran Sundaramurti Non- Executive Independent Director ceased to be Director on the Board as well as Chairperson of the Nomination and Remuneration Committee w.e.f 13th October, 2020
Textual Information(4)	Prof Sachin Chaturvedi Non- Executive Independent Director ceased to be Director on the Board as well as member of the Nomination and Remuneration Committee with effect from 10.10.2020



Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08638850	Vinay Srivastava	Non-Executive - Nominee Director	Chairperson	10-10-2020		Textual Information(1)
2	08098222	Sarita Deshpande	Non-Executive - Independent Director	Member	31-01-2020		
3	08083674	Rajni Hasija	Executive Director	Member	26-07-2019		
4	07960871	Prof Sachin Chaturvedi	Non-Executive - Independent Director	Chairperson	31-01-2020	09-10-2020	Textual Information(2)

**Sr Text Block**

Textual Information(1)	Mr. Vinay Srivastava Non- Executive Nominee Director was inducted as Chairperson of the Stakeholders Relationship Committee on 10-10-2020
Textual Information(2)	Prof Sachin Chaturvedi Non- Executive Independent Director ceased to be Director on the Board as well as Chairperson of the Stakeholders Relationship Committee with effect from 10-10-2020

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02316235	Mahendra Pratap Mall	Executive Director	Chairperson	12-10-2015		
2	08083674	Rajni Hasija	Executive Director	Member	24-07-2018		
3	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Member	24-07-2018		
4	08098222	Sarita Deshpande	Non-Executive - Independent Director	Member	26-07-2019		
5	07960871	Prof Sachin Chaturvedi	Non-Executive - Independent Director	Member	27-10-2017	09-10-2020	Textual Information(1)

**Sr Text Block**

Textual Information(1)

Prof Sachin Chaturvedi Non- Executive Independent Director ceased to be Director on the Board as well as member of the Risk Management Committee with effect from 10-10-2020

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02316235	Mahendra Pratap Mall	Executive Director	Chairperson	01-08-2017		
2	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Member	13-11-2019		
3	08098222	Sarita Deshpande	Non-Executive - Independent Director	Member	27-04-2018		
4	07247362	Ajit Kumar	Executive Director	Member	13-10-2020		Textual Information(1)
5	07960871	Prof Sachin Chaturvedi	Non-Executive - Independent Director	Member	27-10-2017	09-10-2020	Textual Information(2)

**Sr Text Block**

Textual Information(1)	Mr. Ajit Kumar Executive Director (Finance) was inducted as member of the Corporate Social Responsibility and Sustainable Development committee on 13-10-2020
Textual Information(2)	Prof Sachin Chaturvedi Non- Executive Independent Director ceased to be Director on the Board as well as member of the Corporate Social Responsibility and Sustainable Development committee w.e.f. 10.10.2020

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks

**Annexure 1****Annexure 1****III. Meeting of Board of Directors**

Disclosure of notes on meeting of board of directors explanatory							
Sr	Date(s) of meeting (if any) in the previous quarter	Date(s) of meeting (if any) in the current quarter	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	10-07-2020				Yes	8	3
2	18-08-2020		38		Yes	8	3
3	11-09-2020		23		Yes	8	3
4		12-11-2020	61		Yes	4	1



**Annexure 1****IV. Meeting of Committees**

Disclosure of notes on meeting of committees explanatory								
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	Audit Committee	10-07-2020				Yes	4	3
2	Audit Committee	18-08-2020	38			Yes	4	3
3	Audit Committee	11-09-2020	23			Yes	4	3
4	Audit Committee	12-11-2020	61			Yes	3	1
5	Nomination and remuneration committee	09-07-2020				Yes	4	3
6	Stakeholders Relationship Committee	12-11-2020				Yes	3	1

**Annexure 1****IV. Meeting of Committees**

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
7	Risk Management Committee	09-07-2020				Yes	5	2
8	Risk Management Committee	11-11-2020	124			Yes	3	1
9	Corporate Social Responsibility Committee	09-07-2020				Yes	4	2
10	Corporate Social Responsibility Committee	11-11-2020	124			Yes	3	1

**Annexure 1**

**V. Related Party Transactions**

Sr	Subject	Compliance status (Yes/No/NA)	If status is <input checked="" type="checkbox"/> No details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	NA	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	

**Annexure 1****VI. Affirmations**

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	No
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	No
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	No
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	Yes
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes

**Annexure 1**

Sr	Subject	Compliance status
1	Name of signatory	Suman Kalra
2	Designation	Company Secretary and Compliance Officer

**Signatory Details**

Name of signatory	Suman Kalra
Designation of person	Company Secretary and Compliance Officer
Place	New Delhi
Date	07-01-2021

